



BÁCS-KISKUN VÁRMEGYEI RENDŐR-FŐKAPITÁNYSÁG
HATÁRRENDEZETI KIRENDELTSÉG KELEBIA

EXTRACT

**from the Decree No. 03110/344/2024. Gen. on the Order of
Tompá Road Border Crossing Point of the Kelebia Border Policing Office**

1. The order of the Tompa Road Border Crossing Point is secured by the Act XXXIV of 1994 on the Police, as well as the relating legislation and internal regulations.
2. The Tompa Road Border Crossing Point as the border crossing point of the Kelebia Border Policing Office (further on referred to as: BPO) performs its duties defined in legislation and internal instructions with continuous operation, entitled to issue visas, to control international personal and cargo traffic, subordinated to the Bács-Kiskun County Police Headquarters, in collaboration with the Tompa Border Branch Office of the Bács-Kiskun County Directorate of the National Tax and Customs Administration (further on referred to as NTCA Border Branch Office Tompa) performing the custom clearance of the personal and cargo traffic.
3. Only persons with the intention to cross state border, as well as those who have entering right or licences as defined in separate legislation are allowed to enter the border crossing point.
4. For entering the area of the border crossing point and staying there with no intention to cross border the regulation in Gov. Decree No. 330/2007 (XII.13.) is to be followed.
5. On the area of personal traffic control the numbering of the lanes is made in increasing order starting from the central building outwards both in entry side and exit side:
 - 1. = EU citizens (pedestrian and passenger car traffic)
 - 2. = pedestrian and passenger car traffic
 - 3. = passenger car traffic
 - 4. = passenger car traffic, on exit side VAT
 - 5. = bus traffic for EU citizens, in case of high traffic passenger car
 - 6. = bus traffic

The “checkpoint” for checking passengers arriving to obtain a VAT refund or to initiate an export customs procedure is located in the exit cargo terminal.

6. The border traffic control and crossing for persons, the vehicles and goods in their possession through the border crossing point - with no different instructions in international contracts or legislation - takes place in the sequence of arrivals to the border crossing point.

7. The entering of personal and vehicle traffic to the border crossing point - within this to the proper traffic lane - is regulated by road markings, control signals, or traffic managing / controlling services ordered depending on intensity, respectively. Depending on the intensity of traffic, police passport controllers (or an armed security guard or border patrol assigned to this task) are involved in managing traffic and ensuring control.

8. Lining up of persons and vehicles, managing the traffic is the duty of the Police. The Police control - except the incoming cargo traffic- cannot be anticipated by any other control.

9 In the event that the operation of 4 lanes in a given direction is not sufficient, the border crossing point service commander may change the function and orientation of the lanes, depending on the development of traffic, taking into account expediency, in consultation with the Head of the Border Control Section of the NTCA, in order to maintain continuity. In the event of exceptional traffic conditions, checks may be carried out in the opposite lanes of the border crossing point, subject to maximum compliance with security rules, provided that the staff and technical conditions are available jointly to the police and the customs authorities and that the separation of traffic in the different directions is ensured.

10. The control of persons, travel documents and vehicles checking in for border crossing, as well as their custom clearance, are to be performed in the framework of the integrated border traffic control, in one line, at common place ("checking point"), in one-stop, at one time, synchronised. (further on referred to technology of one-stop)
11. During the application of technology one-stop, as a rule, neither the customs officer nor the police officer starts or finishes the vehicle check without the presence of a representative of the other body.
12. In the course of controlling the border traffic, when checking the vehicles and cargos, the operating person or transporters, in their absence the driver of the vehicle, upon the policeman's call, is obliged to open the passenger, motor, package and/or cargo bin sections of the vehicle, unload and reload the objects found there, and open packages. In the case if the cargo is sealed with customs seal or another seal the checks may be applied only with the absence of customs officer.
13. In the course of the control initiated by the police, the passengers involved are to be informed about the purpose of the second line control, as well as the process itself (applying blank form).
14. The border crossing point can only be left after the personal checking, as well as goods and vehicle control. When no obstacle to border crossing arose from the side of the Police and NTCA Border Branch Office Tompa, the vehicle and the passengers should immediately leave the area of the border crossing point.
15. Passengers intending to cross border can only leave their vehicles prior to passport control and in the course of that in justified cases. Provided the police officer or the customs officer gave permission to a person to leave the vehicle, the person giving the permission is responsible for not to let such persons to be mixed up with already controlled persons.
16. The control of buses arriving to the check in area has be performed in accordance of the 21st point of Order of Tompa Road Border Crossing Point regarding the traffic lanes are separated in to EU/EEA/CHE and third country nationals and has to performed in the sequence of arrival.
17. The identification of passengers, the passport controls and stamping, takes place in the personal traffic control cabin as a basic rule – except of the disabled persons – while passengers get off the bus. An exception is a check on the bus lane provided for EU, EEA and CHE citizens, when the border traffic control takes place next to Schengen Bus and the passport checks and handling are done next to the Schengen Bus.
18. The passengers of the bus can only leave the personal traffic control cabin after the passport control and custom clearance, and get back onto the already controlled bus at the passenger entrance point with their luggage.
19. The receiving of trucks checking into the terminal for border crossing purpose takes place continuously, in the order of arrivals.
20. The passengers may use the lavatories allocated before the line of control; for this purpose they may leave their vehicles in the established parking lots in a way not to disturb the flow of traffic.
21. In summer season the passengers may get out of their vehicles even prior to control action, but both passport controller and custom officers are entitled to require their regulated moves. The Police is responsible to observe the above rules. The Police, upon its authorisation, may initiate legal processes against persons violating the rules.

Kelebia, „According timestamp”

Sándor Torma, Pol.Colonel
police senior adviser
Border Policing Office Kelebia
trustee head of border policing office

The document attached hereto is a non-official English translation of the original one, made by Ferenc Tamás Kovács pol.sgt.1st class border policing expert, Border Policing Office Kelebia, Border Policing Division.

ZÁRADÉK

A dokumentum elektronikus aláírással hitelesített
03110/344-2/2024.ált.